

NO	ACTION	DUE DATE
1	<p>a. Control and establish safety for hazardous materials' (formaldehyde and ammonia) packaging, hazard labeling, transportation from the supplier to the site and for on-site storage and handling conditions. Ensure provision of relevant emergency preparedness and response means.</p> <p>b. Provide containment for on-site transfer and handling of formaldehyde and ammonia to minimize open handling.</p>	<p>End 2012</p> <p>End 2013</p>
2	Complete development of formal lock-out / tag-out and work permit procedures for all high risk operations.	End 2013
3	Improve evacuation drill program to ensure that drills are regularly conducted, adequate means for safe evacuation are maintained at all times.	End 2013